



Kidz Star Club Emergency Evacuation Plan Policy

In the event of a fire, flood, extreme power failure or gas leak this procedure should be followed

Your main priority and responsibility is to ensure all the children evacuate the building safely. You must check that there are no children left in the room you leave.

Assembly point : Lanscore Middle playground

Route 1: Glass Hall door - left hand side facing the playground

Route 2: Glass Hall door - right hand side facing the playground

Route 3: Fire Hall door - left of the service hatch turn right walk through SENDco classroom exit and turn right to assembly point

Route 4: Fire Hall door- right of the service hatch turn right- walk through SENCo classroom exit and turn right to assembly point

Exit procedures from

- **Downstairs-** Exit the hall you are in walking calmly through the Hall doors and walk to Middle playground assembly point.

Ensure you know all the above routes.

Fire call points are located in the downstairs cloakroom and the SENDco classroom.

In the event of a power cut or failure of main lighting the emergency lighting will be activated. A fire extinguisher can be found to the right of the computer room (left of the storage room where the tables are kept) and on the right of the Hall by the glass right door facing the playground.

- **Fire extinguisher-** Hall.
- **Fire blankets-** Hall in service hatch.

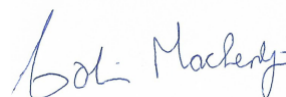
Ensure you know where the appliances are. Appliances meet EN requirements, Early Years Educators are aware of how to operate them.

Fire drills and safety checks are regularly carried out. The pippins fire officer is Hazel Hodge. The trustee director Fire Marshall is Colin Mackenzie.

This policy was adopted at a meeting of Pippins Pre-school and nursery

Held on Thursday 22nd October 2020

Signed on behalf of the Management Trustee Directors



Role of signatory (e.g. chairman etc.)