



# Kidz Star Club Emergency Evacuation Plan Policy

*This policy will be reviewed on an annual basis*

In the event of a fire, flood, extreme power failure or gas leak this procedure should be followed

Your main priority and responsibility are to ensure all the children evacuate the building safely. You must check that there are no children left in the hall you leave.

Assembly point: Landscore Middle playground

Route 1: Hall Glass door - left hand side facing the playground

Route 2: Hall Glass door - right hand side facing the playground

Route 3: Hall Fire door - left of the service hatch turn right walk through SENDco classroom exit and turn right to assembly point

Route 4: Hall Fire door- right of the service hatch turn right- walk through SENDco classroom exit and turn right to assembly point

Exit procedures from

- **Downstairs-** Exit the hall you are in walking calmly through the Hall doors and walk to Middle playground assembly point.

Ensure you know all the above routes.

Fire call points are located in the downstairs cloakroom and the SENDco classroom.

In the event of a power cut or failure of main lighting the emergency lighting will be activated. A fire extinguisher can be found to the right of the computer room (left of the storage room where the tables are kept) and on the right of the hall by the glass right door facing the playground.

- **Fire extinguisher-** Hall.
- **Fire blankets-** Hall in service hatch.

Ensure you know where the appliances are. Appliances meet EN requirements, Early Years Educators are aware of how to operate them.

Fire drills and safety checks are regularly carried out. The Kidz Star Club fire officers are **Michelle Dymond** and **Airida Curtis**. The trustee director Fire Marshall is Nigel Cooper.

This policy was adopted at a meeting of Pippins Pre-school and nursery

Held on Thursday 9<sup>th</sup> October 2025

Signed on behalf of the Management Trustee Directors

Role of signatory (e.g. chair etc.)

Chair